

Death Certificate Request

Use this form to request a Minnesota death certificate. *It's illegal to give false information to obtain a vital record, and it may subject you to fines, jail time, or both (Minnesota Statutes, 144.227).*

I want:						
<input type="checkbox"/> # _____ Certified death certificate <i>with</i> cause of death information <input type="checkbox"/> # _____ Certified death certificate <i>without</i> cause of death information (only for records 1997 to present) <input type="checkbox"/> VA Death Certificate for Veterans Affairs-related purposes						
Information about the deceased person — used to find the death record						<i>Minnesota Rules 4601.2600</i>
First name (required)		Middle name (required)		Last name (required)		
Date of death [MM/DD/YYYY] (required)		Date of birth [MM/DD/YYYY]	Age	City of death	County of death (required)	State MN
First parent's name		Second parent's name		Spouse on record (if any)		
REQUIRED — Requester information						<i>Minnesota Rules 4601.2600</i>
Requester name (please print)				Date of birth [MM/DD/YYYY]		
Street address			Apt/Unit #	City	State	Zip code
Daytime phone (10-digit)						
REQUIRED — Mark the boxes that describe your relationship to the deceased person						<i>Minnesota Statutes 144.225</i>
1. <input type="checkbox"/> A child of the subject 2. <input type="checkbox"/> The parent of the subject 3. <input type="checkbox"/> The sibling of the subject 4. <input type="checkbox"/> The spouse on the record 5. <input type="checkbox"/> The grandparent of the subject 6. <input type="checkbox"/> The grandchild of the subject 7. <input type="checkbox"/> Subject's personal representative; the certified death certificate is required for the administration of the estate 8. <input type="checkbox"/> Successor of the subject; the certified death certificate is required for the administration of the estate 9. <input type="checkbox"/> Trustee of a trust; the certified death certificate is required for the proper administration of the trust 10. <input type="checkbox"/> Person who demonstrates a need for a death certificate to determine or protect a personal or property right. 11. <input type="checkbox"/> Adoption agency — to complete post-adoption search (<i>employee ID required</i>) 12. <input type="checkbox"/> Attorney — I represent the subject, or a person listed in items 1-10 above. My Minnesota attorney license number is: _____ If you are a NON-Minnesota Attorney, attach copy of your license. 13. <input type="checkbox"/> I have a valid copy of a U.S. court order (not a subpoena) that orders release of the death certificate to me 14. <input type="checkbox"/> Local/state/tribal/federal governmental agency (<i>employee ID required</i>) 15. <input type="checkbox"/> I have a signed statement from a person listed above; it specifies the decedent's full name (first, middle, last) and date of death, the signer's relationship to the subject of the record, and authorizes me to obtain the certificate. 16. <input type="checkbox"/> I represent the Department of Veterans Affairs (Best practice: wait until family has verified death record.)						

Requester's name:			
Sign this form in front of a Notary Public if you are applying by MAIL.			<i>Minnesota Rules 4601.2600</i>
<i>I certify that the information provided on this form is correct and complete to the best of my knowledge.</i>			
Requester signature			
Notary	Signed or attested before me on: ____ day of _____, 20__		Notary stamp/seal
	Printed name of notary public		
	Notary public signature	My commission expires:	
Fees and record request			Fee
Certified Death Certificate (first copy)			\$13
Additional copies		# of copies	\$6 each
Veteran's Affairs (VA) certificate (for VA purposes only)		1 copy	\$0
Total due			<i>Fees are due with the application and are nonrefundable.</i>
Payment method			
<input type="checkbox"/> Check Check #		Make check or money order payable to Benton County Recorder. DO NOT SEND CASH. Checks returned for non-payment will result in a \$30 charge to you. You could also face civil penalties (<i>Minnesota Statutes 604.113</i>).	
<input type="checkbox"/> Money order Money order #			
Send your request and payment to:		Questions?	
Benton County Land services - Recorder 531 Dewey Street PO Box 129 Foley, MN 56329		Contact Benton County Recorder at recorder@co.benton.mn.us or 320-968-5037	